



**COLUMBUS STATE COMMUNITY COLLEGE**

550 East Spring Street  
Columbus, Ohio 43216

**MINUTES**

**BOARD OF TRUSTEES MEETING**

Thursday, November 17, 2011

Pete Grimes Board Room

**CALL TO ORDER:**

The regularly scheduled meeting of the Board of Trustees of the Columbus State Community College was held on Thursday, November 17, 2011, in the Board Room of Franklin Hall. The meeting was called to order by Chairperson Poe Timmons at 6:08 p.m.

**ROLL CALL:**

Present: Ms. Poe A. Timmons, Chairperson  
Dr. Richard H. Owens, Vice Chairperson  
Ms. Anne Lopez-Walton  
Ms. Dianne A. Radigan  
Mr. Richard D. Rosen

Absent: Ms. A. Lynne Bowman

**CERTIFICATION OF COMPLIANCE:**

President Harrison advised that the record should show that notice of this meeting has been given in accordance with the provisions of Section 121.22 (F) of the Ohio Revised Code.

**MINUTES:**

**Member (Radigan) moved**, Member Rosen seconded, that the minutes of the regular meeting of the Board of Trustees held on Thursday, September 22, 2011, be approved as presented.

A vote was taken which resulted in:

AYES: Members Timmons, Owens, Lopez-Walton, Radigan, Rosen

NAYS: None

**CONSENT AGENDA:**

The consent agenda included the following item:

- (1) Union Hall Renovation Construction Contract Awards for Phase I
- (2) Voluntary Separation Incentive Plan – Additional Allocation
- (3) Revision of Policy 5-05, Academic Courses and Credits
- (4) Revision of Policy 5-06, Degree Program Requirements
- (5) Revision of Policy 5-13, Academic Calendar
- (6) Revision of Policy 7-06, Student Fees

**Member (Rosen) moved**, Member Radigan seconded that the Board of Trustees:

- (1) Approve the Union Hall Renovation Construction Contract Awards for Phase I
- (2) Approve the Voluntary Separation Incentive Plan – Additional Allocation
- (3) Approve the Revision of Policy 5-05, Academic Courses and Credits
- (4) Approve the Revision of Policy 5-06, Degree Program Requirements
- (5) Approve the Revision of Policy 5-13, Academic Calendar
- (6) Approve the Revision of Policy 7-06, Student Fees

A vote was taken which resulted in:

AYES: Members Timmons, Owens, Lopez-Walton, Radigan, Rosen

NAYS: None

**FINANCIAL STATEMENTS AS OF AND FOR THE FOUR MONTHS ENDED  
OCTOBER 31, 2011:**

**Member (Lopez-Walton) moved**, Member Owens seconded, that the Financial Statements as of October 31, 2011 be approved as presented.

A vote was taken which resulted in:

AYES: Members Timmons, Owens, Lopez-Walton, Radigan, Rosen

NAYS: None

**PRESIDENT'S REPORT:**

Dr. David Harrison, President reported on the following items:

1. Ms. Terri Gehr reported on Shared Services Leadership. Ms. Gehr explained that Aletha Shipley, Director, Business Services and colleagues from across the community college sector have been working on a very important shared services related to property and casualty insurance. It has been a two year long process and 14 institutions have signed on. Columbus State is being credited as the “big institution that was necessary to make this happen”. Every institution has expressed interest and are now going to sign on the line. The total premiums that the 14 institutions spend on property and casualty insurance is approximately 1.7 million dollars. Of the 1.7 million dollars in current premiums, by going in together, we are going to save almost 19% on premiums for a total of about \$324,000 and our saving will be approximately \$40,000 which for us represents a 17% reduction. Ms. Gehr thanked Ms. Shipley for her efforts on this project.
2. Staff Employees of the Month were Jim (JS) Smithhisler, PC Specialist, Communications Technologies and PC Services for October and Linda Reid, Office Associate, Business Programs for November.
3. Renee Hampton, was named Dean of Student Life in October. Ms. Hampton has been with the college since 2000 and has been in leadership positions at Bowling Green State University and Marycrest College in Toledo and is currently working on her Ph.D. at Walden University. Ms. Hampton will oversee the following departments: Student Activities and Athletics, Student Conduct, Career Services, Counseling, Disability Services, Diversity Services, Study Abroad and the TRIO Programs.
4. The Fall In-Service day included a panel of leaders in various student services initiatives targeted on student success. Each department on campus was asked the following four questions:
  - What do you value most about Columbus State?
  - What do we do best to help students succeed?
  - How can your department make an even greater contribution to student success?
  - Imagine it is 2021 and we have dramatically advanced our student success agenda. How would a student describe their Columbus State experience?

Each department entered their responses on a web site. We are now using the answers to these questions as a basis for our strategic plan. A team is being pulled together to evaluate the responses and when we meet for the Spring In-service we hope to have at least a draft product for the employees to review.



5. On October 27, 2011 Columbus State held an open house for our offices now located in Zanzibar which is in the King-Lincoln District. The community would like to have a “community rally” once a quarter. We are looking towards a good long term relationship with the King-Lincoln District.
6. The Second Regional Summit on College Access and Student Attainment was held on November 8, 2011. As a result of this meeting, there are three work teams:
  - Data
  - Access
  - Curriculum Alignment

The idea is that a product of these work teams will come together to form a regional strategy and perhaps a regional strategy of what we are going to do collaboratively as a region. The next Summit will be held in April 2012.

7. Growth of Columbus State since 2007 has been 35% and we are in a handful of colleges which have shown growth. We are slightly behind Cuyahoga. However, from an FTE standpoint, we are actually the largest community college in the state and if you look at all institutions including universities from FTE standpoint, we are the fourth largest.
8. The 1492 partnership between Columbus State, CCAD and TechColumbus resulted in receiving 162 applications. Five finalists were selected with these five finalists receiving \$20,000 in start-up funding. These five will go through an 11 week boot camp and at the end they will have a chance to pitch their ideas to investors. One of the finalist, Capstone Innovations is headed up by one of our students. He is in our engineering technology program and has developed a system of interlocking pallets.
9. Our Small Business Development Center won the following awards at the Ohio SBDC Conference:
  - Michael Bowers, District Director – 2011 Innovation Award
  - Jeff Shick, Manufacturing and Technology SBDC Director – 2011 Advocacy Award
  - Nancy Stoll, Certified Business Advisor – Individual Performance Award
  - David Rivers, Certified Business Advisor – Top 5 Advisors in Ohio
  - Randy Morgan, Certified Business Advisor – Top 5 Advisors in Ohio
10. Commencement will be held on December 9, 2011 at 10:00 a.m. at the Veteran’s Memorial with Janet Jackson as the speaker.

11. Dr. Harrison introduced Dr. Jan Rogers and Dr. Jack Cooley who gave an extensive update on Student Success which incorporates the following:
- College Readiness
  - First Year Experience
  - Push to Completion

**OLD BUSINESS:**

There were no items to bring before the Board.

**NEW BUSINESS:**

**Nominating Committee**

Chair Timmons announced that Trustee Radigan will chair, and Trustee Bowman will work with her, to serve as the Nominating Committee to bring recommendations to the Board at the January, 2012 meeting on the slate of officers for the Board Chair and Vice-chair.

**PUBLIC PARTICIPATION:**


There were no requests for public participation.

**EXECUTIVE SESSION:**

There was no Executive Session.

**ADJOURNMENT:**

There being no further business to come before the Board of Trustees the meeting was adjourned at 7:20 p.m.

  
\_\_\_\_\_  
Dr. David T. Harrison  
Secretary, Board of Trustees

Linda Shim  
Recording Secretary