ALLIED HEALTH PROFESSIONS
FINGERPRINT ONLY

Before Starting:

- A valid CSCC email is REQUIRED-(Example: tturner@student.cscc.edu)
- You must be near a printer to print necessary forms for fingerprinting.
  - You will only have **14 business days to complete your fingerprinting**

Getting Started:

1. Have your credit card (Visa/MasterCard/American Express/Discover) information ready in order to process payment. Your credit card will be charged **$68.00** for the service.
2. Log onto our website at **www.VerifyStudents.com**
3. Use this special promotional code: **CSCCAHF**
4. Complete profile & e-sign forms as they appear
   - Be sure to select your correct ACADEMIC PROGRAM (Phlebotomy) from the drop down box.
5. **Print Fingerprint Control Form** (sample form shown below)

After completing online process:
Fingerprinting: go to Columbus State’s Public Safety office
- Bring Fingerprint Control Form & government photo ID, e.g. – driver’s license
- Operating Hours: Mon-Fri 11am-1pm & 4pm-6pm

NOTE: A unique login will be emailed to you. This will allow you to log back into **www.VerifyStudents.com**

*Please note that this information is for the sole purpose of background screening for this school only. Unauthorized use of our service is prohibited*