

COLUMBUS STATE COMMUNITY COLLEGE
POLICY AND PROCEDURES MANUAL

Institutional Review Board
Procedure No.13-08 (C)
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Effective April 1, 2007

- (1) The Institutional Review Board (IRB) will be appointed by the President and will function under the direction of the Director of Institutional Effectiveness, whose office will maintain the protocol and documentation.
- (2) The IRB will meet the requirements of the Code of Federal Regulations, Title 45, Public Welfare, Department of Health and Human Services, Part 46, Protection of Human Subjects, Subpart 46.107.
- (3) Research studies, projects, and surveys initiated and conducted by CSCC faculty, staff, students, and managers; or those studies, projects, and surveys utilizing CSCC faculty, staff, students, and/or managers as subjects must be reviewed and approved in writing by the IRB before the research study, project, or survey is initiated.
- (4) Columbus State Community College (CSCC) faculty, staff, students, and managers conducting research studies, projects, and surveys or others conducting studies, projects, and surveys utilizing CSCC faculty, staff, students, and/or managers as subjects will consult the Columbus State Community College's Institutional Review Board (IRB) website for guidelines or contact the IRB Administrator in the Office of Institutional Effectiveness for assistance.

Rescinded: Procedure 13-08, Registration of Research Projects, effective October 15, 1985. (No Policy supported procedure.)

**Administrative Change – August 5, 2014*

This function is no longer under the direction of Vice-President of Knowledge Resources and Planning (position/department no longer exists). This function is now under the direction of the Director of Institutional Effectiveness.

*Shared Governance Office
clh*