



# Columbus State Community College

## PLAN OF STUDY

Name _____
Student # _____
Date Entered _____
Advisor _____

**CAREER AND TECHNICAL PROGRAMS**  
Effective Autumn Quarter 2009

### BUSINESS MANAGEMENT MAJOR

FIRST QUARTER			CR GR		SECOND QUARTER			CR GR		THIRD QUARTER			CR GR																
BOA 101	Business Grammar	B	3		BMGT 111	Management	T	5		ENGL 102	Essay & Research	G	3																
MATH 102	Beginning Algebra I	B	4		ENGL 101	Beginning Composition	G	3		BMGT 211	Organizational Behavior	T	4																
CIT 101	PC Applications 1	B	3		LEGL 264	LEGL Environment of Business	B	4		BMGT 216	Business Ethics & Leadership	T	4																
BMGT 101	Principles of Business	T	5		MKTG 111	Marketing Principles	T	5		COMM 110	Conf & Group Discussion <i>OR</i>																		
BMGT 102	Managing Interpersonal Skills I	T	3		xxx xxx	<i>Technical Elective</i>	T	3		COMM 105	Speech	G	3																
										ECON 200	Principles of Microeconomics	B	5																
<b>TOTAL</b>			<b>18</b>		<b>TOTAL</b>			<b>20</b>		<b>TOTAL</b>			<b>19</b>																
FOURTH QUARTER			CR GR		FIFTH QUARTER			CR GR		SIXTH QUARTER			CR GR																
COMM 200	Business Communications	G	3		ACCT 107	Managerial Accounting	B	5		NSCI 101	Natural Science	G	5																
BMGT 258	Enterprise Planning & Analysis	T	4		BMGT 260	Business Management Seminar	T	2		BMGT 272	Case Studies Strategic Mgt.	T	4																
BMGT 280	Business Professional Dev	T	3		BMGT 261	Business Management Practicum	T	3		HUM xxx	111, 112, 113, 151, 152, or 224	G	5																
HRM 121	Human Resource Management	T	4		FMGT 201	Corporate Finance	T	5		HRM 220	Labor Relations <i>OR</i>		5																
ACCT 106	Financial Accounting	B	5							BMGT 253	The Art & Science of Managing Conflict	T	4																
<b>TOTAL</b>			<b>19</b>		<b>TOTAL</b>			<b>15</b>		<b>TOTAL</b>			<b>18/19</b>																
<b>GRADUATION REQUIREMENTS</b>																													
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# BUSINESS MANAGEMENT CURRICULUM GUIDE

## Technical Electives:

In the courses listed below, BMGT prefix courses are approved for "business elective" requirements; all courses are approved for "technical elective requirements:

Business Management	Credits
BMGT 103	Managing Interpersonal Skills II .....3
BMGT 107	Gateway to Business for ESL Students .....5
BMGT 123	Risk Management .....3
BMGT 201	Creative Problem Solving .....3
BMGT 208	Organization Communication .....3
BMGT 218	Management Training for Supervisors .....5
BMGT 230	Organizational Development & Change.....5
BMGT 245	Introduction to Non-Profit Management .....5
BMGT 246	Operational Management of Nonprofit Organizations .....5
BMGT 247	Legal and Financial Issues in Nonprofit Management .....5
BMGT 248	Leadership Seminar in Nonprofit Management .....5
BMGT 253	The Art & Science of Conflict Resolution .....4
BMGT 257	Project Management Principles .....3
BOA 113	QuickBooks I .....1
BOA 114	QuickBooks II .....3
BOA 172	Microsoft Excel .....1
BOA 172A	Excel (Module 1) .....1
BOA 188	Power Point .....3
BOA 188A	Power Point (Module 1) .....1
BOA 189A	Access (Module I) .....1
BOA 191A	Word (Module 1) .....1
FMGT 101	Personal Finance .....4
FMGT 211	Investments .....4
CIT 093	Project Management.....1
LOGI 219	International Business .....3

## FACULTY ADVISORS

**Log on to Department Homepage Link via  
Main College website [www.csc.edu](http://www.csc.edu)**

## NOTES:

### Computing Skills Requirement:

Business Management majors are expected to have mastered MS Word, Excel, PowerPoint, and Access software applications.

Student who HAVE proficiency in ONE OR MORE of the foregoing applications should choose from the following courses to complete the three (3) credit Computer

### Skills Requirement:

BOA 113	QuickBooks I ..... 1
BOA 172A	Excel (Module 1) ..... 1
BOA 188A	PowerPoint (Module 1) ..... 1
BOA 189A	Access (Module I) ..... 1
BOA 191A	Word (Module 1) ..... 1