

COLUMBUS STATE COMMUNITY COLLEGE
POLICY AND PROCEDURES MANUAL

COURSE PROPOSALS AND SYLLABI

Effective September 22, 2016

Policy No. 5-10

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- (A) A master course proposal shall be prepared for each degree credit course in accordance with the format and procedures adopted by the College and shall be placed on file as described in Procedure 5-10 (A).
- (B) A master course syllabus shall be prepared for each degree credit course in accordance with the format and procedures adopted by the College and shall be placed on file as described in Procedure 5-10 (B).
- (C) A course section syllabus shall be prepared for each degree credit course section in accordance with the format and procedures adopted by the College and shall be placed on file as described in Procedure 5-10 (B). The course section syllabus will be made available to the students enrolled in that section, as described in Procedure 5-10 (B).